

# Eagles Mere Borough

## AGENDA

September 3, 2024

Regular Monthly Meeting

Time: 7:00 pm

Louise Middleton/Chair, Jim Way, Dennis Craig, Tom Graff, Kathy McCorkle, Richard Liebert, and Jan Johnson. Mayor John Brownback. Also present may be Secretary/Treasurer: Julie Norton, Street Superintendent: Jeremy Moore and Zoning Officer: Malory Matje.

(For those wishing to take part by phone, the Dial-in access number is 1 605 562 8400 or 1 605 475 4120 and the Participant access code is 2757434#. Please let the Secretary know if you plan to dial in so the call can be set up.)

Per PA Statutes for Boroughs, a quorum consists of Council members in the room and Council members attending by Conference Phone. Once a quorum is set up the council may vote.

Public comments at the beginning of the meeting. Residence may Comment 3 minutes. (unless otherwise said).

**In the Gallery:** All residents and visitors sign in when arriving at the meeting. A sign in sheet is by the door.

### **Regular Monthly Meeting**

**Call to Order-Regular Monthly Meeting:** (Lee Middelton, President of Council presiding)

**Executive session:** Lee Middelton, President of Council calling executive session on a personnel issue.

**Motion to Revise the Published Agenda:** (if needed)

**Public Issues & Comments:** Stand and state your name when commenting.

**Minutes:** Approval of July 1, 2024, Regular Meeting minutes.

Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Treasurer's Report:** \_

Interim reports sent with agendas. Reports are through 31 31, 2024.

- Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

# **Eagles Mere Borough**

## **AGENDA**

**Open Records/Right to Know Officer:** No report.

**Zoning & Ordinance Officer Report:** Zoning Report attached to the agenda for August 2024.

Received and reviewed the proposal of Eagles Mere subdivision, plot # M-1165-2000 of Eric Hopkins map, Zone R-A. This subdivision is permitted for a non-building waiver. This request is sound and reasonable, and I do not see any issues with accordance to the Eagles Mere Boroughs codes and regulations. Request a vote from Borough Council this September 3, 2024 to approve the subdivision as proposed to subdivide the 75.03 acres.

Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Street Superintendent Report:** Included with Infrastructure.

**Mayor's Report:** -

**Emergency Management Coordinator's report:**

Request for council to vote to adopt the Sullivan County 2024 Hazard Mitigation Plan with Resolution No. 2024-02.

- Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Points of interest:** Please note The Zoning Officer's phone number is 570-525-3264. The email is [zoning@emborough.org](mailto:zoning@emborough.org).

Ordinance NO. 2024-5 amending Ordinance No. 113 was passed by motion at the August 5, 2024, meeting. The ordinance is being recorded at Sullivan County Courthouse and will be available at the office.

**Committee's**

# **Eagles Mere Borough**

## **AGENDA**

**Finance-** Gathering information for the 2025 budget.

**Infrastructure** – At the August 28, 2024, committee meeting reviewed infrastructure budget to pass onto finance committee. Reviewed the paving outlook for the next couple of years.

Reviewed doing a test run for the summer months of Lake Ave and Clay Ave into one way.

Reviewed complaint from Mark Waltz about drainage on Glass Ave.

Reviewed the ADA curb cut areas and agreed to move forward with SEDA COG. The infrastructure committee would like a motion to move forward with the ADA grant from SEDA COG. Motion for approval  
by

Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Museum-** The Museum board request that the borough Council appoint Joan Warner and Keri Little to the museum board for three-year terms beginning September 1, 2024, and ending August 31, 2027.

Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Ordinance-** Kathy McCorkle reporting.

**Personnel-** Reviewing health plans for the 2025 budget.

**Website-** Kass Moore continues to update the website as needed. The web manager is still unable to access the web site to add or change information.

**Continued Business:** Arnie Borish is welcomed to the Authority Board at their meeting August 22,2024

**New Business:** The Eagles Mere Civic Club gave the Borough Branch a \$100 donation.

11 overdue, final notices went out to trash customers early August. All but two customers are now up to date with 2024 trash billing.

**Eagles Mere Borough**

**AGENDA**

One transfer of deed from Arnold P Borish to Catherine Wise at the condominiums.

**Workshops/Conferences**- PSAB Fall Conference October 11 to October 13, 2024, Lancaster

**Payment of Bills**- Approval to pay the bills through August 31, 2024. (as reviewed) by treasurer and street superintendent for the Borough.

Motion for approval by \_\_\_\_\_ & \_\_\_\_\_

**Adjourn the meeting at \_\_\_\_\_ pm.**