

# Eagles Mere Borough Minutes

October 7, 2024

## Regular Monthly Meeting

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Lee Middleton with the following council members in attendance in the room: Vice President, Jim Way, Treasurer, Dennis Craig, Rick Liebert, Kathy McCorkle, Jan Johnson, Tom Graff and Mayor, John Brownback. Also present is Street Super, Jeremy Moore and Secretary, Julie Norton.

**In the Gallery:** Jay Wilkinson, Ed Kassab, Kate Albertini, Kathy Martin, Julie Savage, Pete Swinick, Jackie Kulp, Sharon Smith, and Brian Smith.

**Call to Order-Regular Meeting:** President, Lee Middleton

**Motion to Revise the Published Agenda-** No Revisions.

**Public Issues and Comments -** Pete Swinick spoke on behalf Eagles Mere Fire Company on receiving a building grant from Senator Yaw's casino/gambling funds. The grant must be submitted by Eagles Mere Borough. Pete provided a letter of request to the board. Dennis Craig made the motion to support the Fire Company grant. Tom Graff seconded the motion. All in favor. Motion carried.

**Minutes-** A motion to approve the minutes of the September meeting, was made by Jim Way, and seconded by Kathy McCorkle. All in favor. The motion was approved.

**Treasurer's Report** - Motion for approval of September, 2024 treasurer's report. The motion was made by Tom Graff and seconded by Rick Liebert. All in favor. The motion was approved.

**Secretary Notes:** Collecting information for 2025 meeting and committee dates and times.

Contacts for the borough offices:

All email correspondence for the borough office is [secretary@emborough.org](mailto:secretary@emborough.org) .

The borough and zoning address – Eagles Mere Borough, PO Box 393, Eagles Mere, PA 17731

Zoning Officer email – [zoning@emborough.org](mailto:zoning@emborough.org) PH# 570-525-3264

Tax collector email – [emtaxcollector@emborough.org](mailto:emtaxcollector@emborough.org)

Reality Transfer from Thomas Drauschak to Jamie Dieter, 29 Rider Lane.

Sullivan County Planning Commission approved the Eagles Mere Country Club subdivision and approved the Fred & Elna Mulford subdivision.

**Open Records Officer:** 1 DCED report requested.

**Zoning & Ordinance Officer report:**

Please note The Zoning Officer's phone number is 570-525-3264. The email is [zoning@emborough.org](mailto:zoning@emborough.org).

Ed and Tara Grunde- 101 Lakewood Ave. Side/rear addition. Approved.

Sean Curran - 26 Summit Ave. Shed could not meet setbacks where requested. Denied permit.

Marty and Rachel Hammond -879 Laporte Ave. Building garage. Approved.

Roger Hebdon -400 Pennsylvania Ave. Updating home and changing deck into an addition. Denied because deck in question is already past setback and cannot be used as precedent for a different use. Talked with the architect and had a new permit with updated plans submitted. Approved updated plans that conform to codes.

Walter Gilmore -83 Forest Ave.

Rebuilding porch and rear deck/side addition. Denied. Side setbacks cannot be met. Expected to go to ZHB.

**Street Superintendent Report:** Included with Infrastructure.

**Mayor's Report:** No Report by Mayor.

**Emergency Management Coordinator's report:** No report

**Committees:**

**Finance:** The committee recommends the use of credit and debit payment processing services for Sharon Smith/Tax Collector for Eagles Mere Borough. This service is provided to municipality tax collectors by MIB Payment Processing. Motion to accept payment processing by Dennis Craig. Motion seconded by Jim Way. All in favor, motion passed.  
Finance approves of the board to vote raising the Tax Collector compensation from 2% to 3% for January 2026. The maximum tax collector rate is 5%. Other pertinent information was provided to the

board. A motion to accept the compensation rate of 3% by Kathy McCorkle. Motion seconded by Jan Johnson. All in favor. Motion passed.

**Infrastructure:**

**Ordinance:** There was no September ordinance meeting.

**Personnel:** A luncheon for all paid employees was held September 25. 9 out of 12 attended the luncheon.

**Museum:** Dennis Craig motioned to accept the museum's 2025 budget. Motion seconded by Jan Johnson. All in favor. The motion carried.

**Website:** Updates continue to be made as needed. Researching info on ADA compliance for 2027.

**Continuing Business-** Julie and Jeremy continue working with Tyler Dromboski on the ADA sidewalk grant.

**New Business:** Doug Rider has resigned as chair of the Zoning Board. The Zoning Board replaced the seat with Rodd Melzer, Effective immediately.

**Payment of Bills-** Approval to pay the bills through October 2024 (as reviewed) by treasurer and street superintendent for the Borough was moved by Dennis Craig and seconded by Rick Liebert. All in favor. The motion passed.

**Adjournment-** The meeting was adjourned by the President at 7:21 pm.

Respectfully Submitted,

Julie Norton  
Secretary/Treasurer