

Eagles Mere Borough

Monday, August 4, 2025

Minutes

Time: 7:00 pm

Board Members: Chair Louise Middleton, Vice Chair Jim Way, Tom Graff, Kathy McCorkle, Richard Liebert, Jan Johnson, and Mayor John Brownback. Additional attendees include Street Superintendent Jeremy Moore, and Zoning Officer Malory Matje

In the Gallery: Brian Smith, Kate Albertini, Julie Savage and Edward Kassab

Call to Order-Regular Monthly Meeting: President of Council Lee Middleton presiding, meeting called to order at 7:01pm.

Pledge Of Allegiance recited by all present.

Public Issues & Comments: Ed Kassab would like to state that despite talk of sewer issues over the July 4th weekend he has checked with Adam from the Sewer Authority and confirmed that Adam was on duty for over 12 hours and never had any issues.

Meeting Minutes: Approval of the minutes from the Regular Meeting held in July 2025.

Motion for approval by Tom Graff and seconded by Jan Johnson. All in favor. Motion passed.

Treasurer's Report: Dennis was not present and will give a report at the September Meeting.

Open Records/Right to Know Officer: One Right to Know request has been submitted for the Tax Collector's current DCED Reports.

Zoning & Ordinance Officer Report:

Quay Smith at 47 Smith Ave - Garage -Approved

Michael Bayesa at 92 Dunham Ave- New home-Approved

Brandon Roy at 184 Pennsylvania Ave- Deck addition- Approved

Mark Stitzer- Parcel # 05-005-0032- Cabin -Approved

Jon Alloca-751 Laporte Ave- Deck on front of house. Approved

Tom McElheny - 63 Linwood Ave. Deck that was added by Tim Turner without a permit. Requested that he submitted a permit. Approved

The council discussed if a fine should be given for failure to submit the permit. If a project is started again without a permit the council votes to issue a \$500 dollar fine for doing work without a permit. Motion by Lee Middleton and Second by Rick Liebert.

Tree letters went out last month.

Zoning Hearing Board meeting was held on 7/31 for Fredrick Brodie. It was approved to complete the Brodie/McGarity subdivision.

Street Superintendent Report:

Jeremy met with Gerry Ganse, Penn Dot, Adam Maczuga and state representative Joe Hamm about drainage issues on Laporte Ave. Penn Dot will mill Laporte Ave down to keep from making any issues worse. They looked at reports of when the road should have been milled in the past. Paving is on schedule to be completed in August.

Jeremy talked with his municipal Service Rep Went over drainage areas and ways to combat issues.

Mayor's Report: No Report

Emergency Management Coordinator Report: Doug Steck is requesting that the board approve the draft debris management plan that has been reviewed. Doug noted that it is the first plan like it in all of Sullivan County.

Motion for approval by Kathy McCorkle and Second by Jim Way. All in favor. Motion passed.

Points of Interest:

SEO Paul Baron denied the sewer permit application on Laporte Ave. The applicants are seeking a sewer permit rather than a sand mound system.

COMMITTEES

Finance –The Department of Auditor General reviewed the secretary's Liquid Fuels Tax Fund records for 2023, 2024, and 2025 on Thursday, 31/25. Dennis will report next month.

Infrastructure - Jim Way Reporting. Jeremy and Jim met with many people along Laporte Ave that have drainage issues and how to address them. Went over the proposed budget for some projects and equipment and will be submitting to the finance committee soon. The Borough discussed asking residents to park in a way that keeps sidewalks clear and accessible for people that may have mobility issues. Infrastructure is working with Julie, Borough Secretary, to talk to the ADA curb replacement program and get the ball rolling on that project. Updates will be given as information is available. Julie is authorized to put parking warnings and tickets on cars, Please adhere to PA laws in regard to parking. No tires over the white lines, parking on the correct side of the street and obeying no parking signs.

Museum- Report by Kathy McCorkle. Museum attendance was up to 2,250 people this year. The 2 new hires have started and have been working out well. Tickets are being sold for the raffle and reservations are coming in for the cottage tours. The museum is contemplating if they will replace/repair chair lift to get people with mobility issues to the second floor. The inspection would cost roughly \$1,500. The chair lift is very infrequently used but the license to operate is signed by the Borough. Kathy asked for a vote to allow the museum to hold programs in the meeting room of the borough as an alternative if they need a mobility challenged friendly space. The Borough made a motion to allow the museum to use the space if the space was available. Motion by Rick Liebert and second by Tom Graff. Brian Smith mentioned that the Museum should ask the Historic Village to help with the cost because it is in a Historic Village Building.

Ordinance Report – The 4th of July parade signage issue will be addressed at the August 20 ordinance meeting.

Personnel- Rick Liebert reporting

After posting the Street Helper advertisement, two applicants for employment were received. Trevor Clayton was hired as a part-time seasonal worker at \$17 per hour. The new helper was hired on a two-week trial basis. Per Jeremy's approval we will vote on him permanently with a raise to \$18/hr. as promised and as described in his contract. Effective immediately. Motion by Rick Liebert and Second by Tom Graff. All in favor. Motion Passed.

Website - Kass Moore continues updates, as necessary.

Continued Business: None

New Business:

Endeavor & Exco Resources notified the borough of their permit application to drill and operate a gas well at Edkin Hill, 580 Ticklish Rock Road, Muncy Valley, PA. Details are in your digital packet.

Marian & Carl Klopp informed President, Lee Middelton of Eagles Mere Boro Council with sadness that as of September 1, 2025, Carl & Marion are retiring from the Eagles Mere ambulance service. "We have given our community almost 7 years of responding but now it is time that we enjoy our life at 75 & 76. We are not going anywhere & will still be members of the fire company & will help out as EMTS if needed, we just do not want all the responsibility."

Lee would like to give a message to Marion and Carl-

"We, the council, are very grateful for your time and service and thank you for all you have done to help our community. "

Tom Graff suggests the Borough send a card. All in favor.

Workshops/Conferences: None

Payment of Bills- Approval to pay the bills for the Borough.

Motion for approval by Jan Johnson and second Tom Graff. All in favor. Motion passed.

Meeting adjourned at 7:29pm

Respectfully submitted by Malory Matje