

Eagles Mere Borough

AGENDA

July 1, 2024

Regular Monthly Meeting

Time: 7:00 pm

Louise Middleton/Chair, Jim Way, Dennis Craig, Tom Graff, Kathy McCorkle, Richard Liebert, and Jan Johnson. Mayor John Brownback. Also present may be Secretary/Treasurer: Julie Norton, Street Superintendent: Jeremy Moore and Zoning Officer: Malory Matje.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 or 1 605 475 4120 and the Participant access code is 2757434#. Please let the Secretary know if you plan to dial in so the call can be set up.)

Per PA Statutes for Boroughs, a quorum consists of Council members in the room and Council members attending by Conference Phone. The Council may vote once a quorum is established.

Public comments are at the beginning of the meeting and are limited to 3 minutes per resident (unless otherwise stated).

In the Gallery: All residents and visitors are required to sign in when arriving at the meeting. A sign in sheet is by the door.

Regular Monthly Meeting

Call to Order-Regular Monthly Meeting: (Lee Middleton, President of Council presiding)

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments: Joe Lyons and Jim Bishop of Codes Assessment Professional to talk about their business and if there is a fit between them and the Borough.

Minutes: Approval of June 3, 2024, Regular Meeting minutes.

Motion for approval by _____ & _____

Treasurer's Report: _

- Interim reports sent with agendas. Reports are through June 30, 2024.
- Motion for approval by _____ & _____

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Open Records/Right to Know Officer: Two Requests

1st request as follows:

- a. Copies of all minutes of the Ordinance Committee from March 2024 to present.
- b. Copies of all communications between any member of the Ordinance Committee and the Borough Solicitor from March 2024 to present.
- c. Copies of all communications between any Council Member and the Borough Solicitor from March 2024 to present.
- d. Copies of the complete Meeting Packets including all referenced attachments of council member meeting materials for the meetings held in the months of March, April, May and June 2024
- e. The written record whereby the Council approved by vote at public meeting the recommended amendments of the Ordinance Committee and the official tally of that vote.
- f. The written record of the proposed amendment language as submitted to the Solicitor and the language as returned by the Solicitor.
- g. The written record whereby the Council approved by vote at public meeting the language of the amendments by vote and the official tally of that vote after the solicitor had reviewed that language for content and form.
- h. The written record whereby the Council approved by vote at public meeting the amendments and directed the publication thereof in the Sullivan Review and the official tally of that vote.
- i. The written records summarizing all public comments received at the meeting or otherwise related to the amended Ordinances.
- j. The written record whereby the Council approved by vote at public meeting the amendments and the official tally of that vote.
- k. A copy of the Ordinance Amendment as “enacted” on June 3, 2024

2nd request:

A copy of the detailed real estate tax collector's monthly report to taxing district submitted to the Agency pursuant to 72 P.S. §5511.25 for the month(s) listed below for the current tax year. This is the Department of Community and Economic Development (DCED) report, as stated in the Tax Collector's Manual:

Zoning & Ordinance Officer Report: May Zoning Report

Mr. & Mrs. Detwiler, 168 Pennsylvania Ave, Fence along property border. Approved

The Zoning hearing for Peter Grina held on May 13, 2024, was approved by the Zoning Hearing Board.

Street Superintendent Report: Paving on Lakewood Ave began May 28, 2024 and the project is finished up. The total cost of Lakewood paving is \$81,839.70. \$100,000 was budgeted for this project. Chipping on Carl Rider Rd. and Summit Ave as of June 2, 2024, has been completed. The fog seal will be completed later. The state filled potholes on Route 42 in the town on June 25, 2024

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Mayor's Report:

Emergency Management Coordinator's report:

Points of interest:

Dumpster weekend was June 14 to June 16. 3 Dumpsters of Municipal were filled.

May 2024 Realty Transfer's:

Joel Myer's to Miles Olsen – 23 Lakewood Ave.

Darren Crispin to Burton Gray – 592 Eagles Mere Ave.

Committee's

Finance- The Lakewood paving project came \$18,160.30 under budget.

Infrastructure –

Museum- The museum board voted on Monday, June 10, 2024, to request that the borough council transfer \$1500.00 to the museum account. A motion is needed by this board for approval.

- Motion for approval by _____ & _____

On June 17, 2024, the Eagles Mere Borough Fund Board voted to approve a request from the Eagles Mere Museum board for an annual distribution of \$7,800 from the Eagles Mere Foundation funds held for the Museum's benefit. These funds would be used for operating purposes.

Ordinance- As the prior ordinance notification process was deficient, amendments to the following ordinances in the Eagles Mere Borough Code, Chapter 105 - Zoning, will be reconsidered for approval at the Eagles Mere Borough Council meeting, to be held on Monday, August 5th at 7:00pm. Public comments on the proposed amendments may be made prior to then via email to secretary@emborough.org or in person at a public meeting on Friday, July 19th at 10:00am at the borough hall. Current ordinances are found online at Eagles Mere Borough ecode 360 chapter 105. Changes are underlined or noted. Report by Kathy McCorkle.

Personnel- No Report

Website- Updates continue to be made by Kass Moore as needed.

Continued Business:

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New Business: EM Firefighter Jeff Schrader got an injury to his hand while responding to a fire call. Mr. Scradar filed a claim with Eagles Mere Borough's State Workers' Insurance fund. They are paying all costs associated with the injury.

The chairman of each committee must notify the borough secretary 3 days in advance for the agenda of the next committee meeting.

Workshops/Conferences-

Payment of Bills- Approval to pay the bills through June 30, 2024. (as reviewed) by treasurer and street superintendent for the Borough.

Motion for approval by _____ & _____

Adjourn the meeting at _____ pm.