

Application for contractor registration

Every entity engaging in construction services covered under this article shall first register with the Borough or its designated agent. The application shall be on a form provided by the Borough or its agent and shall contain at least the following information:

A. Full name of applicant and mailing address.

B. Type of entity and, if other than an individual, the person responsible to provide the required information.

C. Business telephone number.

D. The applicant shall also provide the following documents:

(1) A copy of the certificate of workers' compensation insurance from his insurance company or certificate of self insurance from the Department of Labor and Industry or a notarized affidavit of exemption from workers' compensation insurance, stating that the individual, company, corporation, etc. will not hire any employees to work on the construction project.

(2) A copy of the certificate of liability insurance.

(3) If the workers' compensation or liability insurance policy expires, lapses, terminates or is canceled before the end of the calendar year for which registration has been accomplished, or if the applicant changes the coverage to a different policy or company, the applicant shall be responsible to submit a new copy of the certificate of insurance.

(4) Contractor's federal or state employer identification number.

§ 47-10

Registration fees.

No registration shall be accepted under this Ordinance until the proper fee shall be paid to the Borough or its agent, which fee will be used to defray administrative enforcement costs. Said fee shall be set by Borough Council from time to time by resolution. All registrations shall be effective only for the calendar year in which they are filed and must be renewed yearly on or before January 31 of each year.

§ 47-11

Registration suspension; appeals therefrom.

Any registration filed under this article may be suspended at any time by the Borough or its agent for violation of Act 45 of 1999, loss of insurance coverage or other good reasons. Appeals from any suspension may be made to Borough Council or by a process established by its designated agent at any time within 10 days after such suspension. No part of a registration fee shall be refunded to any person whose registrations shall have been suspended.

§ 47-12

Violations and penalties.

Any person, company, corporation or individual who shall violate any provision of this article shall, upon conviction thereof in a summary proceeding, be fined not more than \$1,000 plus costs and reasonable attorney's fees for each offense. In default of payment thereof, shall undergo imprisonment for a period not exceeding 30 days. Each day or portion of day a contractor works without having a valid registration shall be considered a separate offense.

§ 47-13

Effective date.

This article shall become effective immediately after its enactment.