

# Eagles Mere Borough Meeting Minutes 2025

## Eagles Mere Borough

**Monday, September 2, 2025**

Minutes

**Time:** 7:00 pm

**Board Members Present:** Chair Louise Middleton, Vice Chair Jim Way, Tom Graff, Kathy McCorkle, Richard Liebert, Jan Johnson, and Mayor John Brownback. Also in attendance: Secretary Julie Norton, Street Superintendent Jeremy Moore, and Zoning Officer Malory Matje.

**In the Gallery:** Pete Swinick, Bruce & Barb Powers, Liz & Leslie Johnson, Kate Albertini, Julie Stauffer, David Lobel, Kate Albertini, Julie Savage, and Edward Kassab.

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## Call to Order

President of Council Lee Middleton called the regular monthly meeting to order at 7:01 pm.

## Pledge of Allegiance

The Pledge of Allegiance was recited by all attendees.

## Public Issues & Comments

- Jackie Kulp participated by phone and requested that future meetings provide a Zoom option.
- John Rubel (847 Laporte Ave) reported a concern regarding a dip between new paving and his driveway, which PennDOT has since addressed.
- The Eagles Mere Fire Company announced they will sell raffle tickets for alcohol baskets, with appropriate licensing and insurance secured.
- Pete Swinck discussed an ongoing grant application to upgrade the Emergency Shelter Facility and noted no current updates on funding for the fire company truck garage.
- Bruce Powers inquired about the legality of placing cones in front of residences during arts and crafts events.

## Meeting Minutes

Approval of August 2025 Regular Meeting minutes: Motion by Jim Way, seconded by Rick Liebert. Motion carried unanimously.

## Treasurer's Report

Dennis Craig presented the borough's financial summary, noting a revenue surplus of \$150,000. Approval of the August Treasurer's Report was moved by Tom Graff, seconded by Kathy McCorkle, and passed unanimously.

## Open Records / Right to Know Officer

One Right to Know request was submitted concerning the Tax Collector’s current DCED reports.

#### Zoning & Ordinance Officer Report: August

- Mark Stitzer, 29 Mary Ave: Signage permit for Eagles Mere Inn—approved.
- David & Karen Gillis, 76 Crestmont Dr: Addition and enclosed porch—approved.
- Lorraine Faeth, 17 Woodland Ave: Addition and deck extension—approved.
- Brandon Roy, 184 Pennsylvania Ave: Driveway paving permit processed.
- Review of 296 Eagles Mere Ave - James Rowe (Handout provided).

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#### Mayor’s Report

Mayor John Brownback recommended adding key links to the borough website to enhance accessibility and ensure residents and visitors can easily access relevant information.

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#### Committees

##### Finance

Pending items include the 2026 COLA and potential Health and Borough Insurance increases, informing the final budget plan. Updates are anticipated at the October meeting. On September 2, 2025, the Council passed Resolution No. 2508 authorizing the Secretary or Treasurer to pay essential bills (including electric, phone, and vendor invoices) between meetings to avoid late fees. The motion, made by Kathy and seconded by Dennis, passed unanimously.

##### Infrastructure Committee / Street Supervisor

PennDOT has resolved several previous drainage concerns. A meeting is scheduled for September 10 with State Representatives, PennDOT officials, Street Supervisor Jeremy Moore, and Infrastructure Committee members to review completed work and identify outstanding repairs.

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#### Museum Report

Kathy McCorkle reported that Katie Reese has joined as the new shopkeeper. There will be no museum meeting in September. Installation of the lift chair is complete and pending inspection. The Finance Committee is preparing the 2026 museum budget.

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#### Ordinance Report

A letter was sent to residents regarding the removal of yard signs, emphasizing compliance with borough ordinances and noting the significance of Constitution Day. Yard signs promoting constitutional freedoms were

initially approved for display during Fourth of July festivities but have exceeded the one-month display limit. Residents are requested to remove all signs by a few days after Constitution Day (September 17), considering weather-related risks and prolonged presence. Residents are encouraged to contact the borough with any questions or concerns.

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#### EMS Ordinance Update

The solicitor is actively developing and reviewing the Emergency Medical Services (EMS) ordinance to ensure alignment with borough regulations and address community needs. Further updates will be provided as available.

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#### Personnel

The council reviewed Rick Liebert's personnel report (attached). A motion was made by Rick Liebert, seconded by Dennis Craig, to increase Zoning Officer Malory Matje's pay rate to \$22 per hour, setting her annual salary at \$15,000. The motion passed unanimously.

#### Website

Kass Moore continues to update the borough website as needed.

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#### Continued Business

No continued business was presented.

#### New Business

##### # Payment of Bills

Approval was granted to pay the bills as reviewed by Dennis Craig. The motion was made by Dennis Craig, seconded by Tom Graff, and passed unanimously.

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Meeting adjourned at 7:50 pm.

#### Submission of Minutes

The minutes have been carefully recorded and submitted for the official record. All proceedings, motions, and updates from the session are reflected herein.

Respectfully submitted,

Secretary, Julie Norton