

# **Eagles Mere Borough Minutes**

**May 2, 2016**

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Feese with the following Council members in attendance: VP Christelle Loftus, John Huhn, Walter Haussmann, Richard Liebert & Robert Spahr. Secretary/Treasurer Wilson. In the gallery: J. Moore, K. Smith, L. Middleton & R. Lobach. Note: Conference machine was not working to connect Dave and Mayor Werner.

**Public Comments:** There was an oil painting donated to the Borough and it was decided to hang it in the foyer on a motion from Ms. Loftus, seconded by Mr. Haussmann.

**Minutes-** for the previous monthly meeting were approved on a motion from Mr. Haussmann, and seconded by Mr. Huhn.

**Treasurer's Report** – for the previous month was approved with the minutes.

**Street Superintendent Report:** written reports were sent with agendas.

**Open Records Officer:** Signature information solutions has requested tax documents and was provided digital copies available from the tax collector.

**Ordinance & Zoning Officer:** - still one parking ticket pending from 2015. 6 notices went out to repair or replace sidewalks. 1 has been permitted. Code in sections permit issued to close in the porch at EMHVI for the C&N ATM. Borough zoning permit not required. Code officer needs to review the structure being considered by Scarry's for an archway over their driveway. Do they need a permit or is there any restrictions for this type of structure. There is also an old right of way/logging road at the head of their driveway that they will need to consider if it is still valid.

## **Business Conducted –**

**1. Paving** will be completed before June 17th.

**2. STC** meeting with the solicitor cleared up many questions. The STC and Borough needs to develop policy/procedures to comply with the ordinance and state statutes. It was determined that the STC will observe and decide what needs to be done, but they must report to the Borough any problems and the Borough will notify and enforce the ordinance. Specifications should be developed as to what trees need or can be removed as well as what and where to plant.

**3. Updating the Borough Code Book-** a new estimate for \$1500 was provided at Council's request, but several items were eliminated to cut costs. The number of copies was reduced (the Code is available on-line) and several unnecessary filler

pages will be eliminated. On a motion from Ms. Loftus, seconded by Mr. Spahr, the code will be updated this year.

**4. Ethics forms-** several are still not returned. Ms. Wilson will send reminders.

**5. Maynard Elect. Line-** Alternate #2 to place poles along Summit Avenue in the Borough Right of Way was approved on a motion from Ms. Loftus who added this will be in addition to the former option that places poles for the elect line on Morrison's property and bores under Summit Ave. The motion was seconded by Mr. Spahr and approved. Both options will be available and approved by Council. There will have to be right of way agreements written and Mr. Moore was authorized to approve the placement plan provided by Penelec.

**6. STC-** the commission was charged with checking out the trees in the Borough/STC Right of Way at the Crestmont that they want to remove. Ms. Middleton will advise the rest of the commission of this request.

**7. A new gas well** will be constructed by EXCO on Edkin Hill rd.

**8. Direct internet connection is recommended** to eliminate problems created by WI-FI system. Frontier will be contacted to get info on Bonded modem and how to configure the placement of the modem/router so the Branch can still have access.

**9. CDBG grants** through the county for low income assistance. the borough has no projects in any of the categories.

**10. Spring Cleanup is the 3<sup>rd</sup> weekend in June.** Requests for bids will be sent for dumpsters, etc. to NTSWA and D&L Enterprises for the Spring cleanup weekend on a motion from Ms. Loftus, seconded by Mr. Huhn.

**11. Mr. Haussmann** will be moving soon and tendering his resignation. Any replacement will be considered at that time.

**12. Ms. Loftus** will be attending the PSAB Conference and will also be representing Sullivan County and Lycoming County(CBA).

### **Committees:**

**Museum** : Interns will be starting on May 30. See P&L attached for income & expense report.

**Infrastructure:** Sidewalks are being replaced at the tennis court. Because the bank is no longer there, is there a need for the 15 minute parking sign at Village center and can the cross walk at that location be reinstated.

**Personnel:** the Committee met and reviewed applications. Interviews will be held on Wednesday, May 4 to hire a new summer helper.

The PSAB deferred compensation program needs 10 employees for qualification. Anyone wanting information should contact the secretary for the digital documents sent.

The bills were ordered paid on a motion from Ms. Loftus, seconded by Mr. Huhn.

### **Secretary's Notes:**

- ✓ Arbor Day Proclamation for 2016 was completed by the mayor and advertised.
- ✓ Eagles Mere Cemetery- letter and copy of insurance rider sent advising they were added as an additional insured on Borough's liability policy for planned events at the cemetery.
- ✓ Advertised help wanted for Summer Helper in Sun Gazette and Lycoming Shopper.

- ✓ Penelec- email sent to Terry Berlew advising Council has approved the alternate electric service to be routed through Morrison's yard and under Summit Ave.
- ✓ Agera Energy will be the new electric supplier for the next 3 years as per agreement signed 4/7/16. First Energy has sent thank you letter advising their contract will expire in June '16.
- ✓ Flyer received from Uber to contact Tina Pickett to keep Uber in Pa.
- ✓ Contacted Gettysburg Health to correct J. Moore's birthdate for Dental insurance.
- ✓ Filled out and filed Highmark Employee count form.
- ✓ Secretary planned time off- May 27 & 30, August 24-31
- ✓ Ms. Loftus and Ms. Wilson attended the CBA meeting on Apr. 20. McNerney, Page, Vanderlin & Hall's Randy Sees did a presentation of Open Records: What you might not know.
- ✓ Still waiting for insurance documents from EMAA for 4<sup>th</sup> of July Parade.

The bills were ordered paid for the Borough and Museum by motion from Mr. Loftus, seconded by Mr. Huhn.

The meeting was adjourned by of the President.

Respectfully Submitted,

Kay L. Wilson  
Secretary/Treasurer