

Eagles Mere Borough

Minutes

March 5, 2018

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Feese with the following Council members & Mayor Lobach in attendance: VP:Matt Andrews, Dave Werner, Joan Werner, Lee Middleton. Secretary/Treasurer Wilson was also present and in the gallery: J. Moore, Wendy Hastings.

Public Comments: Ms. Hastings updated the Emergency Plan and gave it to the Mayor. Resource manual was also updated and is not a public document. There was a localized power outage last week on Laporte Ave. The Borough Hall was opened for part of the day and several people utilized the facility. Nextdoor social media was very helpful in letting folks know it was open. The Emergency Operation Plan was updated, promulgated and is a public document. It was approved on a motion from Mr. Andrews, seconded by Ms. Middlton and signed by the President.

Minutes- for the previous monthly meeting were approved on a motion from Ms. Middleton and seconded by Mr. Werner.

Treasurer's Report –was approved with the minutes. The Auditor has completed his onsite work and is finishing at his office. 2018 liquid fuels was a bit more than estimated. Shrewsbury Twp has paid their share of Firemans W/C of \$1892.20 for 2018.

Street Superintendent Report:

Open Records Officer: No RTO forms received or filed.

Ordinance & Zoning Officer's Report-

Parking Officer Report: Nothing at this time.

Business Conducted –

Committee times and days were selected and will be advertised for the year. If a meeting is not needed the chairman of the committee will notify the rest of the committee and the secretary to post.

Fire Company Annual Incident Report: was accepted on a motion from Mr. Andrews, seconded by Ms. Werner.

Shade Tree Commissioner: Mr. Freeland is still looking for someone. Claudia Leo will be asked if she is interested.

Election Majority Inspector- Patti Rubel is in the process of complying with the changes needed to fulfill this position.

Parking Lot at the Beach- Letter from Jay Wilkinson- funding to upgrade the lot was approved by EMA board and they will contract the to get this done. They were given permission at the last meeting to proceed. The Borough employees will assist as time and equipment are available. A brief discussion ensued regarding which end should be entrance and exit. It was recommended that it should be with the flow of traffic and left up to the EMA to change. On a motion from Mr. Werner the EMA will fund and contract to upgrade the beach parking lot, it was seconded by Mr. Andrews.

County All Hazards plan update meetings begin March 21. Ms. Middleton will attend.

Letter from PennDOT to notify the Borough of pending milling & repaving of 42 from the pond to Laporte. They ask for any draining or problems to be discussed with them. There is only about 100-200 feet in the Borough.

New Conference Machine- is needed. It was recommended to upgrade to a wireless Logitech unit with video capabilities at around \$478. This would take out the echo and background noise. It was approved on a motion from Mr. Andrews, seconded by Mr. Werner.

Street Signs at Laporte Ave- both wooden signs are deteriorated and one is broken off. It was mandated by the state that new signs be compliant with the reflective properties. It was decided to replace the street name signs with new reflective signs that should cost roughly \$200. The business signs will be left until the weather breaks. It was decided that the other business signs should be made of wood and Mr. Moore will get estimates. Owners would then be notified, shown what they look like and charged accordingly if they want to keep their directional signs in that place. Ms. Werner moved to replace the street signs and was seconded by Mr. Andrews.

Table arrangement- will be reconsidered.

Mayor's Report: WVIA will be doing a documentary on Sullivan County. Meetings are scheduled and he will forward any further information to the secretary to forward to council.

Committees:

Finance: All looks good. Assets appear to be down, but tax revenues aren't coming in yet.

Museum : a letter of intent was sent to the foundation for a grant for the museum to find a solution for the handicap accessibility to the second floor. A video can be run for all activities which will be compliant. A person has been referred that may be able to fix the current lift. The old company has not been helpful or available. Our museum is now part of the regional passport program. People will get their passports stamped if they visit our museum.

The Foundation is considering revising their agreement with the Borough regarding funds held for Museum use. It would eliminate the requesting committee formed by the agreement. The request would come directly from the Borough. Funds held by the Foundation in the name of the Museum are not being invested as aggressively as they could be.

Website- it was noted that the Crestmont is closed and Ms. Smith was asked to take them off the Borough website until they are back in business.

Secretary's Notes:

- ❖ Stephanie Harriman called during the meeting to let everyone know they found their dog that had been lost in the EM area.
- ❖ Signed J. Werner up for 2 webinars: Understanding Street Policies, Crosswalks & ADA
- ❖ Processed paperwork for John Rider to open a new U/C claim.
- ❖ Also obtained signatures for new power of attorney for Corporate Cost Control, a third-party company contracted to administer PSAB U/C.
- ❖ Processed and filed the PURTA Tax forms for 2017
- ❖ Letters sent to Repke and EMA to notify the Borough is going to maintain the defacto Right of Way on Mifflin Ave.
- ❖ Letter to George Watson advising he has been appointed as an alternate on the ZHB.
- ❖ Don't forget to fill out and return your ethics forms to the secretary.
- ❖ Letter to Pendot needs notarized to return registration for old truck without the plate.
- ❖ Ms. Middleton reported that the Boot Camp was very informational and glad she took it.

The bills were ordered paid for the Borough and Museum by motion from Mr. Andrews, seconded by Ms. Werner.

The meeting was adjourned by of the President.

Respectfully Submitted,

Kay L. Wilson
Secretary/Treasurer