

Eagles Mere Borough
Eagles Mere Borough Council Meeting

Agenda

Monday, October 6, 2025

Regular Monthly Meeting — 7:00 pm

Board Members: Chair Louise Middleton, Vice Chair Jim Way, Treasurer Dennis Craig, Tom Graff, Kathy McCorkle, Richard Liebert, Jan Johnson, Mayor John Brownback. Other anticipated attendees include Secretary/Treasurer Julie Norton, Street Superintendent Jeremy Moore, and Zoning Officer Malory Matje.

To participate remotely, please dial 1 605 562 8400 or 1 605 475 4120 and enter access code 2757434#. Kindly inform the Secretary if you plan to attend via phone. Council members present physically are counted toward quorum; remote participants may also vote once quorum is established.

Public comments will open the meeting and are limited to three minutes per resident unless otherwise instructed.

Upon arrival, all attendees in the gallery are requested to sign in at the entrance.

Roll Call and Attendance

The regular monthly meeting called to order, presided over by Council Vice President Jim Way. Council members Lee Middleton, Jan Johnson, and Kathy McCorkle were absent.

Pledge of Allegiance

Motion to Revise the Published Agenda

(As required.)

Public Issues & Comments

Pete Swinick will provide an update regarding current grants.

Meeting Minutes

The minutes from the September 2025 Regular Meeting were presented for approval.

Motion for approval by_____ and_____ .

Treasurer's Report

Interim financial reports as of September 30, 2025 were submitted for review.

Motion for approval by_____ and_____ .

Open Records/Right to Know

The Right to Know Officer received two requests: the Tax Collector’s current DCED Reports and Jay Wilkinson's request for copies of the Audit Reports prepared by Larsen Kellet, including all related communications (electronic and otherwise) for years 2021-2024.

Zoning Officer Report

- 862 Laporte Ave – Sherri Cooney: Fence approved
- 78 Mineral Springs – Rob Laudeman: Addition on rear of house approved
- 78 Mineral Springs – Rob Laudeman: Carport denied due to setback requirements. ZHB requested.
- Jon Alloca – 751 Laporte Ave: Permits requested for deck addition and wood storage constructed without permits. A 30-day compliance period has been granted before penalties apply.
- 856 Laporte Ave – Doug Mooberry: Rear deck approved
- 296 Happy Hill Ln – Lewis and Martha Kraska: New home approved

Correspondence sent to Beth Myers and James & Betty Rowe concerning the home and commercial building at 296 Eagles Mere Ave. The listing now reflects that use as two residential buildings is not permitted under Eagles Mere Codes, as previously discussed.

Zoning Hearing Board to convene regarding subdivision and sale of land by Eagles Mere Federated Church to the Fire Company, which would result in a non-conforming lot size.

Permit received for the proposed Cub Hub.

Mayor’s Report

Committee Reports

Finance Committee

Dennis Craig will report on the budget status, recent expenditures, and financial planning for the autumn quarter. The committee will review account balances and propose necessary fiscal adjustments.

Infrastructure Committee / Street Supervisor

Jim Way and Jeremy Moore will address the budget, Laporte Ave. updates, curb cut progress, and the Laporte Ave. Turnback Program (pending vote).

Motion for approval by_____ and_____ .

Museum Committee Report

Kathy presented the museum’s current financial report, outlining revenues and expenditures. She also submitted the proposed budget for fiscal year 2026, detailing projected income and anticipated expenses for future planning.

Ordinance Committee Report

Council members have received drafts of the Stems Article of Incorporation and the enabling document, alongside a draft EMS Paid Services Tax Ordinance. All materials will be properly advertised prior to the scheduled vote at the November council meeting. Members are encouraged to thoroughly review these documents.

Personnel Committee

Website Committee

The committee will continue efforts to improve the website and explore new opportunities for resident engagement.

Real Estate Transfers: August

- Sonia Gebhard to George Freeland
- Kathleen Deasy to Nikka Landau
- Martha Anne McConnell to 850 AAEM LLC

New Business

Shade Tree Commission:

- Current balance: \$10,815 in a CD maturing April 2026.
- Julie is coordinating the resumption of tree planting initiatives to enhance borough aesthetics.
- A motion is required to reactivate the commission.
 - Motion for approval by_____ and_____ .

The EM Civic Club contributed \$150 to support the Borough Branch facility.

Received \$7,641.89 from the Auditor General for the 2025 Fireman’s Relief Payment (Act205). Funds were allocated to the EM Fireman’s Relief Association.

Payment of Bills

Approval of the borough’s bills as reviewed by Dennis Craig.

Motion for approval by_____ and_____ .

Adjournment

Meeting adjourned at _____ pm.

