

EAGLES MERE BOROUGH AUTHORITY

1/18/2023

Chair- Cathy Coniff, Vice Chair-Lance Robson
Members: Robert Boote, Ed Kassab, Peter Swinick, Richard Tobin, and Robert Gerber
Secretary/Treasurer- Dave Carson, Facilities Manager-Adam Maczuga

Agenda

January 19, 2023
Regular Monthly Meeting

5:00 PM at Eagles Mere Borough Hall

(For those wishing to call in, the access numbers are: Dial-in number 1 605 562 8400 and the Participant access code 8026073#)

Call to Order and **Pledge of Allegiance** -Chair Cathy Coniff.

Recognition of Guests and **Public Comments or issues-**

Confirmation of Quorum

MINUTES- Approval of the minutes (attached) for the December 22, 2022, meeting.

Motion for Approval by _____ & _____

TREASURER'S REPORT – Written reports through December 31, 2022 as provided with the agenda.

Motion for Approval by _____ & _____

FINANCE COMMITTEE REPORT- All requested materials for the Auditor's review of 2020 and 2021 have been delivered to their offices so they can begin their effort in earnest. Subsequent requests for additional information have been handled.

OPERATOR'S REPORT – Written Report is attached.

ENGINEER'S REPORT – Stiffler McGraw have begun preparation of the 2023 Chapter 94 Report to DEP. The Secretary and the Operator have reviewed the requested information and will respond shortly.

INFORMATION-

- ✓ We have received estimated delivery dates for the stand-by generators purchased last January 12, 2022. We are told to expect the Mackey Run 240 volt unit to be delivered on January 20, 2023 and the Outlet Plant 208 volt unit on March 20, 2023. Both units are to be delivered to the Electrical contractor's location and can be transported to the site and installed thereafter based on weather and ground conditions. Installation preparations are complete. We have no further update on this delivery schedule.
- ✓ Annual *Statement of Financial Interests* forms are required by the state for all persons in a position to recommend official action with regard to contracting or procurement, grant requesting, and other actions with a potential economic impact. Some Board members may

EAGLES MERE BOROUGH AUTHORITY

Agenda

1/18/2023

need to submit completed forms for 2021 and prior years and all members will need to submit a form for the 2022 year shortly. The Secretary will provide forms for this requirement.

- ✓ The Secretary has written to Betsy Lingenheld, President of the Eagles Mere Association, in response to her inquiry about the status of the terra cotta sewer lines around portions of the lake perimeter. An explanation of the existing facility and plans for future investigation were outlined.
- ✓ The Authority has received a message for Jordan Bobitz that he has been assigned to review our ARPA Small Sewer System grant application for the Forest Inn Metering Manhole. He indicates that the application appears to be complete. He requested, and has received, a copy of the Corrective Action Plan we submitted to DEP which explains the need for this equipment to maintain our operating permit.

CONTINUED BUSINESS:

- ✓ Arrangements for the February 18, 2023 "Sewer Gala" have been tentatively set. As in past years, while guests socialize, the Board will hold a brief business meeting and then adjourn for the annual banquet. Therefore, the meeting and social hour will begin at 5:00 at the Eagles Mere Inn with dinner from the menu to follow.

NEW BUSINESS:

- ✓ The Authority has received a letter of resignation from Rich Tobin, effective immediately. Rich's term runs until 2027. A replacement member must be a taxpayer, or a citizen in Eagles Mere Borough or in Shrewsbury Township.

Workshops & Events: None scheduled

Approve Payment of Bills- Bills as reviewed. Motion for Approval by _____ & _____

Adjournment – The meeting was adjourned at _____

Action Items from the January 18, 2023, meeting:

- 1.
- 2.
- 3.